



STUDENT HANDBOOK

2023-2024

But they that wait upon the LORD shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint.

Isaiah 40:31

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We are delighted that you have chosen to be a part of the Impact Leadership Christian Academy family and are thrilled to be able to partner with you in training your children spiritually, academically, and socially. By the grace of God, we are committed to their success in each of these areas.

We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. We recognize that in order to be successful in school, our children need support from both the home and school. We know a strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities.

While the academic growth of every child is very important, the ministry here at ILCA goes beyond reaching the natural man with learning but also reaches the spiritual man to give a Biblical based, Christ centered educational experience. We ask that you pray with and for your child(ren) and the staff of ILCA every day. With the Lord Jesus Christ as our leader and the Word of God as our guide we can partner with parents to give your children an outstanding education.

Purpose

The purpose of Impact Leadership Christian Academy is to provide a Christ-centered education in an outstanding spiritual, social, and educational environment by working with Christian families, and churches so students will be thoroughly prepared to fulfill God's purpose for their lives.

Mission Statement

The mission of Impact Leadership Christian Academy is to partner with Christian families by Impacting Students to Empower the World by embracing biblical truth, strive for academic excellence, and model Christ-like leadership to impact their homes, churches, and communities for Christ.

What We Believe

We believe the Bible to be the inspired and only infallible written Word of God. *(2Peter 1:19-21)*

We believe that there is one God, eternally existent and manifested in three persons: (1) God, The Father, (2) God, The Son, and (3) God, The Holy Ghost. *(1John 5:7)*

We believe in the blessed hope, which is the rapture of the Church of God, which is in Christ Jesus, at His return. *(1Thessalonians 4:16-18)*

We believe that the only means of being cleansed from sin is through repentance and faith in the precious blood of Jesus Christ our Lord. *(St. John 3:16)*

We believe that regeneration by the Holy Ghost is absolutely essential for personal salvation. *(Acts 19:2)*

We believe that the redemptive work of Christ on the cross provides for the propitiation for our transgressions and iniquities. It also provides healing for the human body in answer to believing prayer. *(Isaiah 53:5)*

We believe that the Baptism with the Holy Ghost is given to believers who ask for it. *(St. Luke 11:13)*

We believe in the supernatural ministry of the Holy Ghost, who bestows spiritual gifts to born-again believers. *(1Corinthians 12:4)*

We believe in the sanctifying power of the Holy Ghost, by whose indwelling, the Christian is enabled to live a holy and separated life in this present world. AMEN. *(1Corinthians 6:9-11)*

Impact Leadership Christian Academy (ILCA) is a uniquely religious, educational institution that seeks to provide a quality education in a distinct Christian environment. One of the goals of ILCA is to work with parents and guardians to train Christian young men and women to be salt and light in their communities. ILCA believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. ILCA expects and requires that both students and parents will support the school in its distinct mission and in its Biblical beliefs.

In relying on the teachings of Scripture, ILCA that the Bible prohibits sexual immorality of any type, including but not limited to adultery, fornication, homosexuality, bisexual conduct, bestiality, incest, pornography, or any other sexual activity outside the marriage. *(Matthew 15:18-20; I Cor 6:9-10)*

God created and sanctioned marriage to bring together man and woman, the complementary halves of humanity, by joining them in “one-flesh” unions. *(Gen. 2:18-25)* Marriage between one biologically born man and one biologically born woman for life uniquely reflects Christ’s relationship with His church. *(Ephesians 5:21-33)* Gender, likewise, matters. God wonderfully and immutably creates each person as male or female, and these distinct, complementary genders together reflect the image and nature of God. *(Impact Leadership Christian Academy 1:26-27)*

On those occasions which a particular home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook. *(Leviticus 18:22, Leviticus 20:13, Romans 1:18, 26-28, I Corinthians 6:9-10, Galatians 5:19, Ephesians 5:3, Colossians 3:5, I Thessalonians 4:3)*

What We Offer

We exclusively use the Abeka Curriculum for grades PreK-12. Every subject is approached from a Christian perspective, and you'll find Scripture and biblical principles used to emphasize or illustrate concepts. You can learn more about Abeka by visiting www.abeka.com.

Each of our classes are taught by qualified educators, who are committed to the academic and spiritual success of each student. Our teachers understand the responsibility of the ministry and have sacrificed to serve the Lord in this area.

We offer PreK through 12th grade Life Skills, Computer 101, Music, Art, Drama and Physical Education classes in a traditional setting, while the Bible, History, Science, Math, and Foreign Language classes use the Abeka Master Video Program from the Pensacola Christian Academy. This program allows us to provide content specific instruction by a master teacher in each field and grade level.

Accredited Plan of Study: While our school is not accredited through any state or other governmental agency, our students graduate with an accredited diploma through the Accredited Enrollment Plan from the Abeka Academy. All students in 11th and 12th grades are required to enroll in the accreditation plan.

As a video instruction provider, Abeka Academy is accredited by the Florida Association of Christian Colleges and Schools (FACCS) and the Middle States Association of Colleges and Schools Commissions on Elementary and Secondary Schools (MSA CESS).

Admissions: We implement a selective admissions policy. While we desire to serve as many students as possible, we may not have the adequate resources to do so effectively for every situation.

ILCA will not admit any student who does not have a good record of conduct, character, attitude, and attendance. No student will be enrolled if they have been expelled or not allowed to re-enroll in another school due to disciplinary problems.

The process for admissions begins with scheduling a tour and interview with our administrator. You can do this by calling the office or clicking the "**Apply Today**" link online and filling out the enrollment form. This application is a non-committal, informational application, not an official enrollment. After the interview, an administrative decision will be made as to the student's acceptance, and you will be notified.

All students must be enrolled by the student's parents or legal guardians who will be responsible for the student's behavior and tuition.

Requirements: Upon notification of acceptance, your child's enrollment will not be complete until after the school office receives the following:

- Student Enrollment Form
- Registration Fee (*non-refundable*)
- Birth Certificate
- Current GA Immunizations Record OR Exemption Form (*Form 3231 must be marked complete for school or have a future date of expiration.*)

- A completed Handbook Signature Page
- Copy of Social Security Card

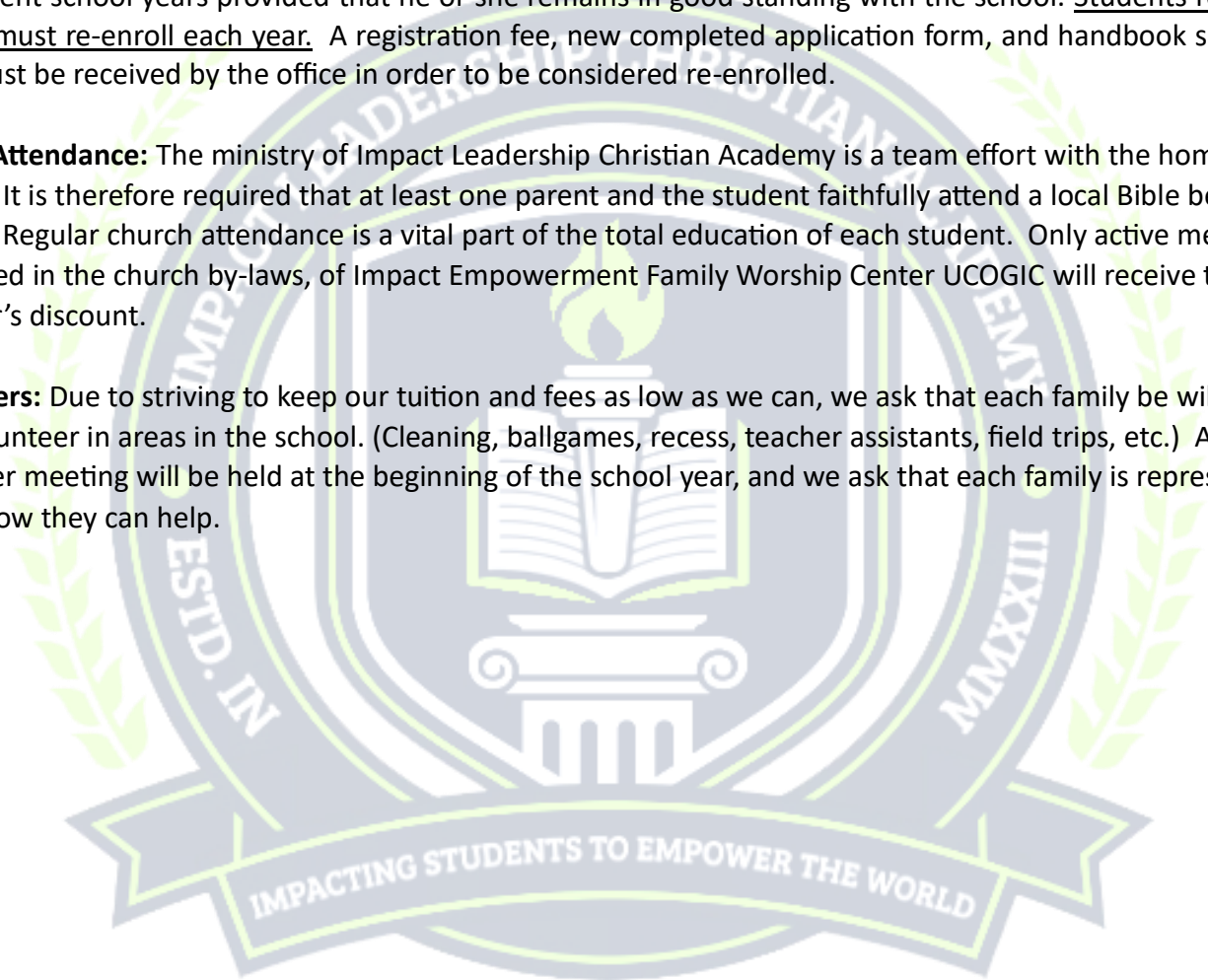
Age Requirements: Student must be the following ages on or before September 1st: **K3** - must be 3 years old **K4** - must be 4 years old **Kindergarten** - must be 5 years old **1st Grade** - must be 6 years old

Transferring Students: All records from the student's previous school must be received before the beginning of the school year.

Returning Students: Once admission is granted the student will be automatically qualified for re-enrollment for subsequent school years provided that he or she remains in good standing with the school. Students returning to ILCA must re-enroll each year. A registration fee, new completed application form, and handbook signature page must be received by the office in order to be considered re-enrolled.

Church Attendance: The ministry of Impact Leadership Christian Academy is a team effort with the home and church. It is therefore required that at least one parent and the student faithfully attend a local Bible believing church. Regular church attendance is a vital part of the total education of each student. Only active members, as defined in the church by-laws, of Impact Empowerment Family Worship Center UCOGIC will receive the member's discount.

Volunteers: Due to striving to keep our tuition and fees as low as we can, we ask that each family be willing to help volunteer in areas in the school. (Cleaning, ballgames, recess, teacher assistants, field trips, etc.) A volunteer meeting will be held at the beginning of the school year, and we ask that each family is represented to see how they can help.



Tuition and Fees for 2023-2024 School Year

Tuition Payment Options

Grade Level	Annual Tuition	Monthly Payment	
		10 Month	12 Month
K5	\$2,250.00	\$225.00	\$187.50
Grades 1st-5th	\$2,600.00	\$260.00	\$216.66
Grades 6th-12th	\$2,945.00	\$294.50	\$245.41

(Payments are made in the front office during school hours)

OTHER FEES			
Application Fee		\$25	
Enrollment Fee		\$215	
Technology Fee		\$100	
Books	<u>K4</u> \$150	<u>K5</u> \$250	<u>1st-12th</u> \$375
Accreditation (11th-12th)		\$250	
Graduation (K5)		\$40	
Graduation (12th)		\$280	

Financial Policy

Please remember that enrolling your child in Impact Leadership Christian Academy enters you into a contract with the school. Tuition is the means we use to pay our teachers' salaries for the year.

The financial commitment you made to our school represents an investment in your student's education and development of faith. All families are expected during registration to select a payment plan and to remain current in their payment of tuition and fees during the year.

Terms of Payment for Tuition and Fees: The tuition rate set at the time of registration continues throughout the school year and does not change, without approval from the School Finance Committee. Tuition for students registering after the first day of school will be prorated over the number of school months they will be in attendance. Should unforeseen circumstances arise, families are expected to promptly make suitable alternative arrangements with the School Administration and to remain faithful to them. All payments are to be made through the FACTS plan.

A. Options for payment include:

- i. Monthly. 10 payments, August-May.
- ii. Semester. Due August 1st and January 1st.
- iii. Full payment. Payment made by August 1st will receive a discount of \$150. (*A 5% discount for payoffs made from September through April. Due on the 1st of the month to receive the discount.*)
- iv. Other. Additional options such as weekly or biweekly can be made through the school office.

B. Payment methods.

- i. Automatic payments from checking/savings on either the 1st, 10th, 20th, or the last day of each month.
- ii. Automatic charge to credit or debit card on either the 1st, 10th, 20th, or the last day of each month. (*There is a convenience fee of 2.95% charged for credit/debit card payments.*)
- iii. Invoice payments on the 1st of each month. Invoice plans can be paid online or in person at the School Office.

Past Due Accounts: It is the parent's responsibility to advise the School Administration if there are any problems with maintaining tuition payments on time. Failure to pay fees or tuition in a timely manner can result in the withholding of records (*including progress reports, report cards, or transcripts*), in the refusal to permit a child to re-register for the upcoming terms, or in a child's dismissal from school.

a. School imposed fee include:

- iv. \$15 Non-Sufficient Funds (returned item) fee (*This fee is automatic for any returned checks. For automatic payments the fee will not be charged unless there is a failed 3rd attempt at the withdrawal.*)
- v. \$15 Late fee 10-days after payment date.

b. Family accounts must be current for student to:

- vi. Begin class on the first day of school.
 - vii. Resume class after Christmas break.
 - viii. Receive report card.
 - ix. Re-enroll for upcoming year.
 - x. Participate in graduation activities.
- c. If payment for full or semester plans is not received by the due date, the discounted tuition rate will not apply.
- d. Any student whose family account is not in good standing will not be allowed to participate in graduation activities.

Discounts: Any variance from the stated tuition schedule must be approved by the School Finance Committee. Tuition may be discounted according to one of the following conditions:

- a. Sibling discount
- b. Students of faculty/staff
- c. Students of Veteran, Military, and First Responders
- d. Students of ministers and church staff
- e. Membership of Impact Empowerment Family Worship Center UCOGIC

Family Plans & Discounts

Grade Level	2 Students (Annual)	3 Students (Annual)	2 Students (10mo.)	3 Students (10mo.)	2 Students (12mo.)	3 Students (12mo.)
K5	\$2,137.50	\$2,025.00	\$213.75	\$202.50	\$178.13	\$168.75
Grades 1st-5th	\$2,470.00	\$2,340.00	\$247.00	\$234.00	\$205.83	\$195.00
Grades 6th-12th	\$2,797.75	\$2,650.50	\$279.76	\$264.05	\$233.15	\$220.88

Withdrawal: Withdrawal is equal to 2 months of tuition per student plus a \$200 withdrawal fee.

Convenience & Security: Along with multiple payment plan options, your payments are processed securely through a PayPal transaction.

Payment Dates: For automatic withdrawal plans you have flexibility of what date your payments come out. Automatic payments may be made from a checking or savings account or from a variety of credit cards, if applicable.

Consumer Account: You may check your personal account or make payments online from the convenience of your home or office any time.

School Schedule

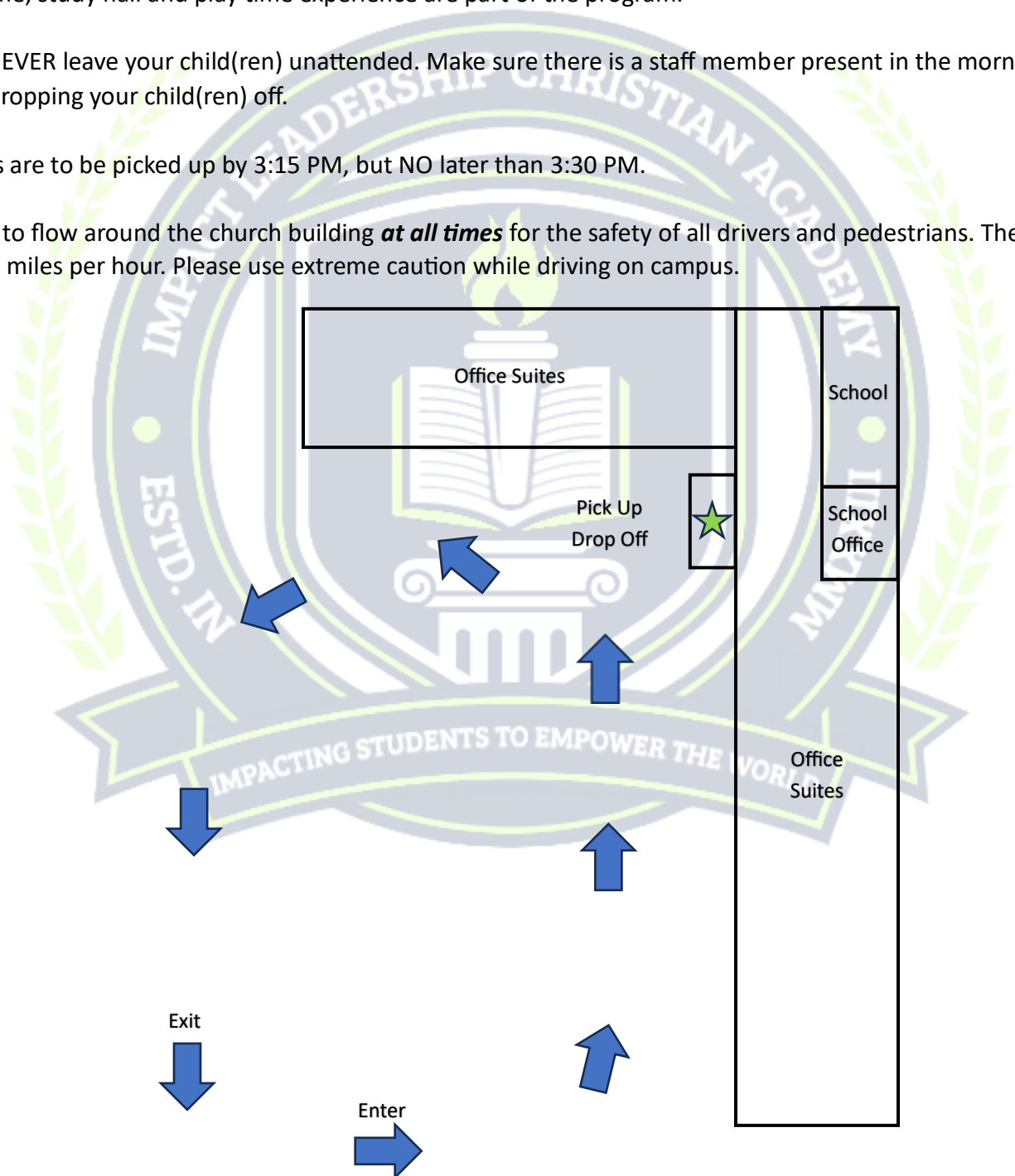
Preschool/Elementary School: 8:00 AM – 3:00 PM
 Middle and High school: 8:00 AM – 3:15 PM

The school office is open from 7:45 a.m. until 3:30 p.m. School begins promptly at 8:00 a.m. Kindergarten/elementary classes begin dismissal procedures at 3:00 p.m. to help with the traffic congestion. Middle and high school dismissals are at 3:15 p.m. Operational times are subject to change with special notice. After School Care is available after school until 6:30 p.m. for ILCA students for a modest cost. Parents must enroll their children in the program. The after-school care program is supervised by a trained student worker. A snack time, study hall and play time experience are part of the program.

Please NEVER leave your child(ren) unattended. Make sure there is a staff member present in the mornings before dropping your child(ren) off.

Students are to be picked up by 3:15 PM, but NO later than 3:30 PM.

Traffic is to flow around the church building **at all times** for the safety of all drivers and pedestrians. The speed limit is 5 miles per hour. Please use extreme caution while driving on campus.



Attendance Policies

Attendance Requirements: Attendance and punctuality are essential in developing successful class work and character development. Students who miss more than twenty (20) days of a full year's course or ten (10) days of a semester's course may be retained at the same grade level or may not receive credit for the course. Exceptions can only be made if the absences can be confirmed by a physician, or if in the opinion of the administration, there are justifiable circumstances.

Excused Absences: Absences will be excused for certain reasons. (*i.e., illness, bereavement, doctor appointments*)

Upon returning to school, the student must bring a dated parental note explaining the reason for the absence or the absence will be unexcused. If the student is absent for an extended time period (more than 2 consecutive days), a physician's note excusing the absence is required.

If the absence is excused the student will have **2 days for every day** absent to make up the work missed for full credit. It is the student's responsibility to complete the work on time.

Students will be deemed unexcused until a note is received. Notes should be received no later than one week after absence. Notes received after one week will consider the absence to remain unexcused.

Parental Initiated Academic Absences: Absences not permitted by school policy are sometimes allowable providing they are known beforehand and approved by the school administration. Examples of these include participating in church-sponsored outings/retreats and other events with approval. An **Excused Absence Form** should be completed and turned in as soon as possible **prior to** the absence if at all possible. Such requests must be limited to a maximum of five (5) days per semester. Absences that exceed this limit or those that do not have prior approval will be considered unexcused. Please keep in mind that it is extremely important for the student to be present during any exams. Your cooperation in planning absences around exam days is most important. **Please date and write the reason for the absence on the note.**

Unexcused Absences: Unexcused absences are given for any reason other than those listed as excused. Any test, quiz, or homework assignment missed due to an unexcused absence is subject to be lowered one letter grade. This includes nine-week exams and semester finals.

Tardiness: Students coming to school after **8:00 AM** are considered tardy. A student must be in the building before **8:00 AM**. If a student arrives at school later than **8:00 AM**, they will need to report to the school office to receive a tardy pass before admittance into class will be allowed. **Ten (10) unexcused occasions of tardiness in a semester will earn a student detention.**

Early Dismissal: A note or phone call informing us you plan to pick your child up early from school is required. The note needs to state the reason, the time, and who will be picking the child up. Students who leave before **11:30 AM** will be counted absent for the day.

Any student leaving school early must be signed out by an adult in the school office. **If a student is picked up early more than ten (10) days will earn a student detention.**

Illnesses/Injury

Illness: It is better for your child to remain at home when he appears to be ill. We request that students remain home for **24** hours after their fever breaks.

Parents will be called to pick up any children whom the teacher feels are too sick to do their work or are a health hazard to others in the class. If the child has a communicable disease, the school should be notified immediately.

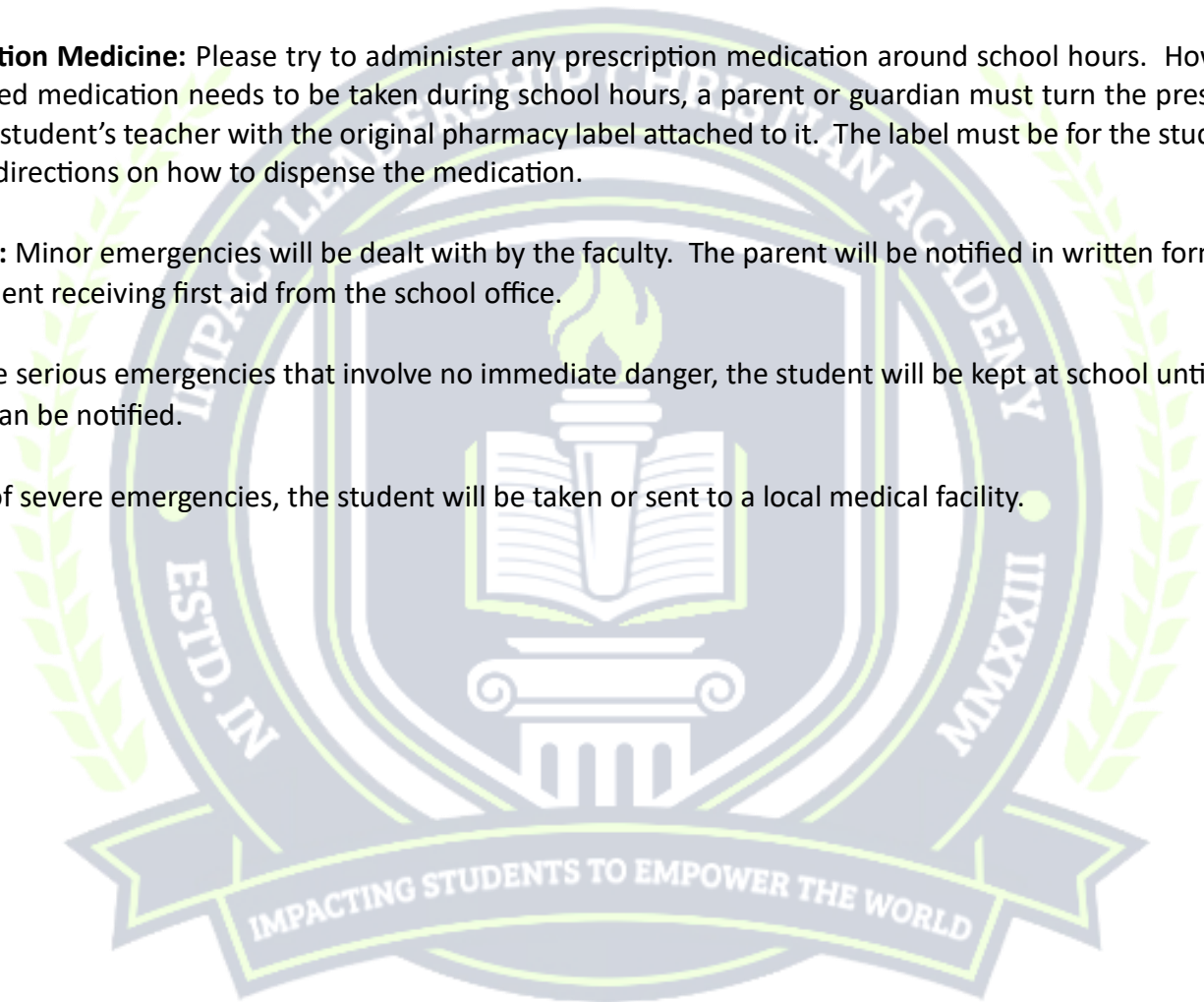
If your child is taking medication which might affect his performance in school, please let his teacher know.

Prescription Medicine: Please try to administer any prescription medication around school hours. However, if prescribed medication needs to be taken during school hours, a parent or guardian must turn the prescription into the student's teacher with the original pharmacy label attached to it. The label must be for the student and include directions on how to dispense the medication.

First Aid: Minor emergencies will be dealt with by the faculty. The parent will be notified in written form of any student receiving first aid from the school office.

For more serious emergencies that involve no immediate danger, the student will be kept at school until the parent can be notified.

In case of severe emergencies, the student will be taken or sent to a local medical facility.



Academic Information

Grading Scale				
Superior	Above Average	Average	Below Average	Unsatisfactory
A+ (98-100)	B+ (87-89)	C+ (77-79)	D+ (67-69)	
A (94-97)	B (84-86)	C (74-76)	D (64-66)	F (0-59)
A- (90-93)	B- (80-83)	C- (70-73)	D- (60-63)	

Conduct Grading Key: On the student report cards, these conduct characteristics will be graded: attitude, attentiveness, cooperation, effort, obedience, responsibility.

S-Satisfactory
U-Unsatisfactory
N-Needs Improvement

MySchoolWorx: MySchoolWorx is a school management software which allows parents to view up-to-date grade and assignment information, as well as send and receive notes for teachers and staff. Information from the office will be sent home at the beginning of the school year with instructions of how to sign on and use this tool.

Report Cards: Students, *K4 – 3rd grade*, will receive report cards every six (6) weeks. Students, *4th – 12th grade*, will receive report cards every nine (9) weeks. These must be signed by the parents and returned promptly to the school.

Honor Roll/Merit List: An honor roll/merit list is compiled each semester and is determined by the following qualifications:

Highest Honors List - These students will have earned all A's with no unsatisfactory grades.

Honors List - These students will have earned all B's or above with no unsatisfactory grades.

Grade Promotion Requirements: Students in Grades **1st-8th** who have a failing yearly average in: **ELA/Reading**, **Mathematics**, or **Bible** OR the student has a failing yearly average in any combination of two subjects will not be promoted to the next grade level for the following school year.

Students in Grades **9th-12th** must complete and pass all subjects required for high school graduation. Any subject failed must be retaken and passed before that student will receive a high school diploma. It will be the responsibility of the student and his/her parents to seek and obtain makeup classes for any subjects failed. All make-up courses of study must be approved by the administration of Impact Leadership Christian Academy before credit will be given.

Homework: For a student to receive complete training, he must show ambition and effort in his studies. Homework is not punishment but an educational tool. Students who have problems doing an assignment must

show that an earnest attempt was made to do the work. Students are responsible for completing the homework and turning it in the next morning.

An assignment pad for recording homework assignments is required for all students. A parent's signature is required daily for students in the 1st- 5th grade. Any student who fails to bring homework on the day due will be given a notice on MySchoolWorx, which the parent must acknowledge. The missed homework is still required to be made up within the next two class days. Failure to do so will result in a lower grade on the next quiz or test. After-school detention until 4:30 P.M. may be required after five (5) occurrences of incomplete homework per semester.

Each student is to do his/her own work. Work copied from another source is considered cheating. Parents are asked not to do homework or work projects for their children. Students will not receive credit for work done by someone else or copied from someone else.

Class Work: We feel it is extremely important to keep the parents informed of their child's grades. Therefore, individual classrooms may send graded papers home on a weekly basis. Your child's teacher will instruct you if these papers need to be signed and returned. Students are required to do all class work given by their teachers.

Supplies: Students will be given a specific supply list at the beginning of the school year. Ungodly, unwholesome or questionable pictures, words, symbols, etc. are not allowed on notebooks or other items (including lunchboxes).

We use the **King James Version Bible** for our teaching and scripture memory. Each student should have one available each day for his/her Bible class.

Standardized Testing: The IOWA Assessment is administered each spring for students in **grades 1st-11th**. Standardized assessments help determine how students are performing on nationwide standards. These assessments measure achievement in several important content areas including Reading, Language Arts, Mathematics, Science, and Social Studies.

These tests cannot be made up; therefore, parents are required to have their children in school during test dates. The required fee will need to be paid before the test will be administered to the student.

Impact Leadership Christian Academy Graduation requirements (College Prep)

Meets Georgia & Abeka Academy Requirements

English/Language Arts <i>English 9, English 10, English 11, English 12</i>	4
Mathematics <i>Algebra I and II, Geometry, (Consumer, Business, or Pre-Calculus)</i>	4
Science <i>Physical Science, Biology, Chemistry, Physics</i>	4
Social Studies <i>Geography, Gov/Economics, US History, World History</i>	3.5
Physical Education	1
Practical/Performing Arts <i>Keyboarding, Life-Skills, Drama</i>	1
Foreign Language <i>Spanish I & II</i>	2
Locally required or elective units <i>Bible</i>	4
General Electives <i>Health, Music, Computer 101</i>	2.5
TOTAL UNITS (MINIMUM)	26

Impact Leadership Christian Academy (High School Program)

**Bible Rotation of Impact Leadership Christian Academy, Revelation, Life Management, Jesus & Followers, Bible Doctrines*

***Choice of Business, Consumer, or Pre-Calculus*

9th Grade

- Hebrew History
- Algebra 1
- English 9
- World Geography (1/2 Semester)
- Health (1/2 Semester)
- Physical Science
- Keyboarding

10th Grade

- Bible*
- Algebra 2
- English 10
- World History
- Biology
- Spanish 1

11th Grade

- Bible*
- Plane Geometry
- English 11
- US History
- Chemistry
- Spanish 2

12th Grade

- Bible*
- Math**
- English 12
- American Government (1/2 Semester)
- Economics (1/2 Semester)
- Physics

Discipline Procedures

The purpose of discipline at Impact Leadership Christian Academy is to guide students in the path of righteousness through Biblical training and to create a classroom and school environment in which learning can take place. Through prayer, counseling, and consistent training; we seek to obtain the result of a change in attitude, action, word, and thinking. The behavior of students in the classroom and school is crucial to the educational experience.

The school reserves the right to have full discretion in discipline such as:

- Calling a parent to school to administer corporal punishment.
- Placing such students on probation for a reasonable corrective period of time.
- Dismissing any student who refuses to cooperate with the total educational process.

Classroom Conduct: The following guidelines should be consistently followed:

1. Students should enter the classroom quietly, take a seat, and prepare for the class activities. Students must be seated at their desks and quiet when class begins.
2. Speaking out or expressing disapproval when another has the floor is rude, discourteous, and unfair. Students should raise their hands and wait to be recognized before speaking.
3. Disrespect for teachers and staff will not be tolerated. This includes but not limited to the following: mimicking or mocking the teacher, staff, or other students; laughing at the mistakes of others; sassing or backtalking the teacher; nonverbal expressions of disrespect; writing or passing notes; talking during class; studying a subject other than the one being taught.
4. Students should bring their own supplies to class: books, notebooks, paper, pen, pencil, homework, and anything else assigned.
5. Class will be dismissed by the teacher only. Students will not get out of their desks until properly dismissed by the teacher.
6. Food, candy, and chewing gum are not allowed in classrooms.
7. Windows, lights, heat/air conditioners, drapes, furniture, and class fixtures are to be adjusted by the **teacher only**.

**Each teacher will give out a behavior plan at parent orientation with specific expectations and consequences for his/her specific class.*

Conduct outside the Classroom: Students are expected to conduct themselves as young ladies and gentlemen at all times. This includes respect toward all adults and fellow students. The following should be observed at all times whether at or away from school:

1. Name calling and/or racial remarks are not allowed.
2. Students must keep their hands to themselves at all times.
3. No rough play is allowed in the buildings, on the school grounds, or at other school functions off campus.

4. Fighting among students will not be tolerated. Students who are involved in fighting will be sent to the office and suspended. Students will not be allowed to receive class credit for the days that are missed (*zeros will be given*).
5. There is to be no physical contact between any male or female student before, during, or after school; neither is there to be any unusual displays of affection with the same sex. **A six-inch rule should be followed at all times.**
6. Profane, abusive, or slang language is not permitted at any time. Students' speech should be Christlike.
7. Students are also expected to refrain from lying, cheating, stealing, smoking, gambling, listening to worldly music, dancing in an ungodly way, drinking alcoholic beverages, and using narcotics. Students who participate in such activities are subject to dismissal.
8. Students are expected to act in an orderly and respectful manner, maintaining Christian standards in courtesy, kindness, language, morality, and honesty on or off campus.

Social Media: Impact Leadership Christian Academy holds the right to maintain Bible-based standards of conduct for students both at and away from school. The Bible teaches accountability practices, and we feel it is extremely important to monitor our students to help avoid internet misconduct while off campus.

Any student found with social media material that is deemed inappropriate to the purpose and mission of ILCA will be subject to disciplinary action up to and including immediate ineligibility to attend ILCA.

Prohibited Articles: The following list is not all-inclusive, but these items are not permitted at school: tobacco in any form, alcoholic beverages, narcotics, dice, poker cards, knives, guns, explosives of any kind (including firecrackers), matches, lighters, skateboards, water guns, any electronic devices, magazines not related to class work. Books that are brought to school must be checked for content by the teacher permitting the use of the book. All of these items are subject to confiscation by the administration and may be disposed of as necessary by the school.

Electronic Devices (*phones, smartwatches, etc.*): Electronic devices may **NOT** be used **any time** at school. If brought into the facilities, they must be **turned off** and turned into his/her Homeroom teacher until dismissal. Failure to do so will result in the device being confiscated until the parents can retrieve it, and the student will receive After-school Detention for the first offence. offence(s) will receive other punishment deemed necessary by the administration.

Dress Code

To eliminate one of the distractions associated with traditional learning environments, Impact Leadership Christian Academy has adopted a Uniform Policy. The purpose of the Uniform Policy is to eliminate potential preoccupation with fashion while maintaining an environment that promotes uniformity, safety, and prepares our scholars for college and the professional norms of the 21st century workforce.

In addition, peer pressure can lead to anxiety in children. It is often through clothes, hair, and jewelry that children experience the pressure to fit in or be accepted. Impact Leadership Christian Academy hopes to create an environment where scholars can learn to express themselves through creative pursuits, and to assess others and themselves based on character not appearance.

Note 1: Parents should reference the uniform policy, information sheets, and price list on the school website for specific details. The information posted will present the most up to date information on uniform requirements and expectations. Impact Leadership Christian Academy will communicate any changes made to the handbook after registration for the year begins. That communication will occur through e-mail, and if needed, on the website. ***Parents and scholars will be held accountable for all updates to the below expectations that are sent via e-mail.***

Note 2: Parents should inform Impact Leadership Christian Academy staff in advance if they have any issues, concerns, difficulties with securing the appropriate uniform items prior to enrollment.

Note 3: Parents or students who have questions about the appropriateness of clothing items or who would like to request an exemption for religious or medical reasons should contact the Dean of Students.

Lower School (Grades K-5)

Required Uniform (Class B)

- Short sleeve navy blue polo with Impact logo (tucked at all times)
- Impact khaki pants or plaid skirt or scooter
- Black belt
- Solid black, white, blue, or gray socks or tights

Middle School (Grades 6-8)

Required Uniform (Class B)

- Short sleeve forest green polo with Impact logo (tucked at all times)
- Impact khaki pants or plaid skirt or scooter
- Black belt
- Solid black, white, blue, or gray socks or tights

High School (Grades 9-12)

Required Uniform (Class B)

- Short sleeve white polo with Impact logo (tucked at all times)
- Impact khaki pants or plaid skirt or scooter
- Black belt
- Solid black, white, blue, or gray socks or tights

Shoe Expectations

- Shoes – white, navy, blue, grey, or black*

- Lacinings should be the same color as the shoe—white, navy blue, or black.
- A small logo is acceptable (i.e., the Nike swoosh, the N for New Balance, etc.), but should be the same color as the shoe. Flamboyant or neon-colored logos will be allowed.
- Shoes with sparkles, lights, rollers, wheels, and high heels are prohibited.

Class B Uniform (Dress Down worn only when announced)

- Grade color short sleeve polo
- Dark blue jeans (no other color, no rips, or holes)
- Any sock

Class B Shoe Expectations (Dress Down when announced)

- Shoes – white, navy, blue or black*
- Lacinings should be the same color as the shoe—white, navy blue, or black.
- A small logo is acceptable (i.e., the Nike swish, the N for New Balance, etc.), but should be the same color as the shoe. Flamboyant or neon-colored logos will be allowed.
- Shoes with sparkles, lights, rollers, wheels, and high heels are prohibited.

Physical Education Uniform

- White cotton T-shirt with Impact Leadership Christian Academy logo
- Navy Blue mesh shorts
- Athletic socks
- Clean pair of athletic shoes (any style or color)
- Cold Weather: Sweatshirt and/or sweatpants (plain gray or black – no designs or large logos)
- Note 1: Athletes may be allowed to wear uniform items at the administration’s discretion.
- Note 2: Impact may authorize additional cold weather items during the year.

Prohibited Hats/Hair Coverings

- Hats
- Handkerchiefs
- Bandanas
- Do-rags.
- Scarves
- All other head coverings

Prohibited Earrings/Jewelry

- Earrings and necklace charms larger than a quarter and/or more than 1 inch long
- Nose rings
- Belly rings
- Rings for areas other than the ear

Chapel Days: Class A Uniform (Formal)

- White Oxford shirt with Impact logo (Long sleeve is required, short sleeve optional)
- Impact khaki slacks or khaki skirt, or khaki scooter
- Impact Green/Navy Blue tie or Green cross tie
- Navy Blue blazer with Impact logo
- Solid color black, white or gray socks, knee socks, or tights
- Shoes - All-black, flat, and closed-toe

General Information

Lunches: Students need to bring lunches from home. Please either send a lunch with your child or have his/her lunch at school no later than **11:15 am**. We have microwaves available for students to use. Please limit the amount of time (three minutes or less) that your child's lunch may need to be warmed. ***Students should bring everything from home that is needed for their lunch such as napkin, fork, spoon, bowl, ketchup, etc.***

Parties: If you wish to celebrate your child's birthday by providing treats for his class during lunch, please notify the teacher a few days in advance.

Special Holidays: There will be several classroom parties throughout the year celebrating special holidays such as Thanksgiving and Christmas. Please do not send in any items during this time that will take away from honoring God. **NO** Santa, Elves, Easter Bunny, Eggs, Halloween objects, etc.

School Closings: If school must be closed due to inclement weather or other events, the announcement will be made through several avenues including but not limited to: Email Blast, One Call, Class Dojo, Social Media, etc. **We do not follow Atlanta Public Schools or Fulton County Schools closings.**

Field Trips: Field trips will be planned during the school year. A permission slip should be signed by the parent in order for the student to attend. A fee may be charged to cover field trip expenses. Any parent chaperoning a field trip ***must*** follow the school's dress code requirements and pay admission.

Athletic Program: Any student participating in sports programs here at ILCA, will have to pay a fee for each sport. The school has to buy equipment, uniforms, pay referees, and can incur many other costs for each sport. **A minimum fee of \$125 will be charged for each sport.**

Students involved in these programs must adhere to all rules by the school, the coaches, and their teachers to participate. All students in any sport are expected to show good sportsmanship and a Christian attitude at all times. Failure to abide by these requirements can cause a student to be expelled from the team without any refund of paid fees.

Academic Requirements for Athletes: In order to be academically eligible to participate in the Sports program, a student must maintain an overall "C" average in core subjects (*math, English, history, science*) and cannot be failing more than one of any other subjects (*foreign language or electives*). Grades are checked every three weeks.

If a student becomes academically ineligible, he/she will be put on a three-week probation. If the academic status has not improved during the probation period, the student will then be required to miss any competition for another three weeks. If the academic status has not improved during the second three-week period, the student will be dismissed from the team.

Conferences: Teachers are available for parent conferences. Please contact the school office to set up an appointment. The teacher will gladly schedule a time that's convenient for both parties involved. **Please do**

not make surprise visits to teachers, especially during dismissal as we are all monitoring the safe dismissal of students.

The staff desires a harmonious relationship with parents. If parents have a question about a school policy or an event that involves their child, they are to notify the child's teacher. An effort will be made to resolve any differences and maintain excellent communication between parents and ministry staff. Parental support is an essential part of the educational process. If in the sole discretion of the administration, a parent has failed to support the ministry staff or the school's policies and procedures, including the code of conduct, which is based on the statement of faith, the administration reserves the right to deny the student continued enrollment in the school.

Teacher/Student Relationships: Students are always expected to be cooperative, courteous, and respectful in their relationships with the school staff. Staff personnel are to be addressed as Mr., Mrs., Ms., Pastor, or other appropriate title, not addressed by their first names. Manners are taught and required such as “*yes, sir; no, sir; yes, ma’am; no, ma’am*”. Please help follow through with these teachings at home as well.

Student Driver Guidelines: Students who are eligible to drive to school must fill out a Student Driver form and adhere to all guidelines.

1. Students are not permitted to transport other students to or from school without written permission from all parents involved and the school administration.
2. While a student vehicle is on school property, the administration has the right to search the vehicle, if necessary, without obtaining permission of the student or the owner of the vehicle.
3. Students driving to school should park in the designated spaces.
4. When students arrive, they should park their cars, remove everything needed for the school day, lock their cars, and come into the school building immediately.
5. Students may return to their cars only with permission from the school administration office.
6. At the end of the day, students should go directly to their cars when dismissed and promptly leave the school property.
7. All students involved in sports MAY be required by the coaches to ride the bus provided for practice and games and will not be permitted to drive their cars without written permission.
8. An athlete may ride from a game with the parents of another athlete only if written permission is provided by the parents and given to the administration on the day of or prior to the athletic event.
9. Members of the opposite sex will not be permitted to ride to and from school or school related activities unless they are chaperoned or are members of the same family.
10. Speeding, squealing of tires, loud engines or music, or reckless driving of any type will not be tolerated.
11. Students are not allowed to leave campus for lunch or any other times throughout the school day.
 - a. Seniors are given the privilege of leaving for lunch or when they have completed their daily assigned classes, if given permission from parents at the beginning of the year.

A violation of any of the above rules will result in the following:

- First violation - Parents notified of the problem.
- Second violation - Suspension of driving privileges to and from school for five days
- Third violation – Suspension of driving privileges for remainder of the school year

NOTE: Disciplinary action may be required above this at the discretion of the administration.

Four Things God Wants You to Know

1. You need to be saved.

*For all have sinned **Romans 3:23***

*For the wages of sin is death, but the gift of God is eternal life through Jesus Christ our Lord. **Romans 6:23***

2. You cannot save yourself.

*Not by works of righteousness which we have done, but according to His mercy He saved us...**Titus 3:5***

3. Christ died to save you.

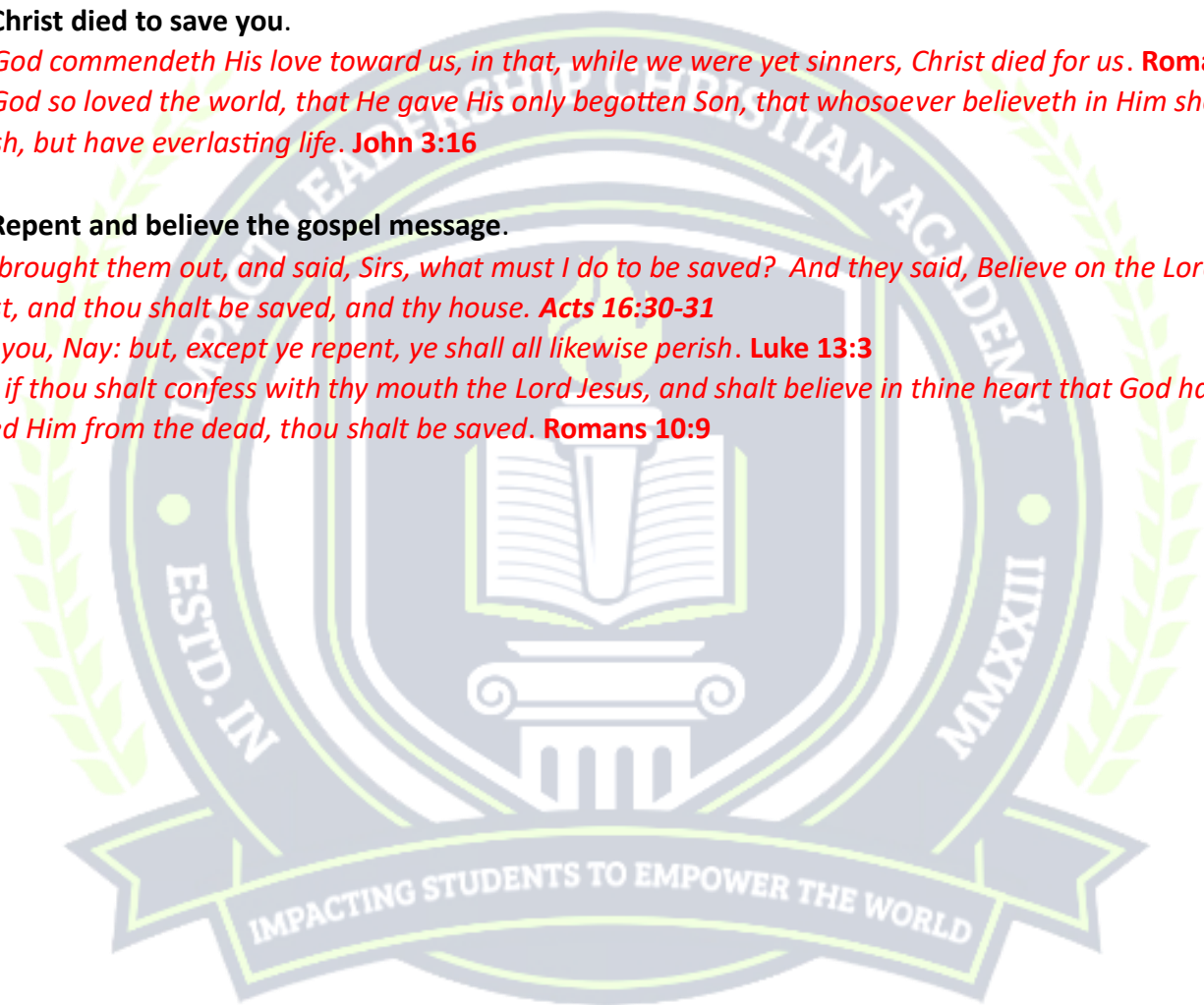
*But God commendeth His love toward us, in that, while we were yet sinners, Christ died for us. **Romans 5:8**
For God so loved the world, that He gave His only begotten Son, that whosoever believeth in Him should not perish, but have everlasting life. **John 3:16***

4. Repent and believe the gospel message.

*And brought them out, and said, Sirs, what must I do to be saved? And they said, Believe on the Lord Jesus Christ, and thou shalt be saved, and thy house. **Acts 16:30-31***

*I tell you, Nay: but, except ye repent, ye shall all likewise perish. **Luke 13:3***

*That if thou shalt confess with thy mouth the Lord Jesus, and shalt believe in thine heart that God hath raised Him from the dead, thou shalt be saved. **Romans 10:9***



Parent's Statement of Cooperation

ATTENDING IMPACT LEADERSHIP CHRISTIAN ACADEMY IS A PRIVILEGE, NOT A RIGHT. Anyone who will not cooperate spiritually, morally, or scholastically will be dismissed.

In a day when there is little respect for authority, we think it is important for Christian young people to have Biblical attitudes toward parents and teachers. We will do nothing to undermine your parental authority. We will encourage your children to be obedient and respectful. Likewise, please show your child's teacher the same consideration; expect and encourage your child to respect and obey his teacher.

Please always:

1. Give the staff the benefit of the doubt.
2. Realize that your child may not have told you the whole story.
3. Realize that the school has reasons for all rules, and they are enforced without partiality.
4. Support the administration and call the school for all the facts.

I will pray regularly for the teachers and administration of Impact Leadership Christian Academy.

I agree not to be critical of school policy before my child nor openly to others.

I agree to comply with the policies of Impact Leadership Christian Academy as set forth by the Administration.

I give permission for my child to take part in all school activities, school sponsored trips away from the school premises, and absolve the school from liability to me or my child at school during any school activity.

I give my permission for the school to regularly use photographs for media purposes such as yearbooks, newspapers articles, slide show presentations, social media etc.

I will attend periodic meetings and parents' functions of the school.

I agree to make my payments on time and will follow through with the payment plan set up at the beginning of the school year. I understand that I may be asked to withdraw my child if my account becomes past due.

It is my understanding that the policy of the school is to make no refunds on registration fees or any part of monthly tuition.

Impact Leadership Christian Academy

Handbook Signature Page

2023-2024

Family Name

By my signature, I verify that I have read the student/parent handbook in its entirety and agree to abide by the rules and regulations as described in its contents. I realize this form will be kept on file in the school office for future reference. I understand that this handbook does not contractually bind the school in any way, and that it is subject to change without notice by the school's governing body.

Parent/Guardian Signature _____
Date

Parent/Guardian Signature _____
Date

Student Signature _____
Date

Student Signature _____
Date

Student Signature _____
Date

Student Signature _____
Date

This page must be signed and turned in at the school office along with the student application. Both parents or guardian/s are to sign.